

Work Vocabulary IELTS PDF



Take IELTS Full-Length Practice Tests



IELTS Prep Video Resources



Click for 2025 Practice Tests



Call us - Crush the IELTS Test!



9597306237

Kindly Subscribe to our YouTube Channel to help us grow.

Access high-quality IELTS prep video resources to prepare efficiently.



IELTS Prep Video Resources



Click for 2025 Practice Tests



Call us – Crush the IELTS Test!



9597306237

Work Vocabulary IELTS PDF

List of Vocabulary for Work IELTS

In the table below, you will find a **list of vocabulary for work IELTS**. We provided both definitions and example sentences to ease your learning process.

Vocabulary	Definition	Example
Unemployment	A person searching for a job but unable to find any.	The rate of unemployment is increasing day by day, but the government is not taking any step.
Employer	Employer urges the employee to strictly follow the work timings.	Employer urges the employee to strictly follow the work timings.
Employment	A person who is paid by the organization for their work.	An individual must work for 1 year to enjoy the full-time employment benefits.
Employee	A person who is employed by the employer.	Employee corralled with employer as he disrespected him.
Occupation	It is a job or profession	My teacher asked about my father's occupation.
Career	A particular job or work that person goes through and develops in terms of skills, salary, and	In a journalism career, you will face lots of struggles and have to meet a large number of people.
Commute	A regular travel between work and home.	Commuting to office becomes difficult since I shifted my house



Profession	A work which involves and needs a special kind of education or a prolonged training or a particular skill.	My son chose the doctor profession.
Salary	Money that is paid to employees on a monthly basis.	I don't know why he chose that job though it gives a low salary.
Private Sector	Industry or Business owned privately. Usually, it is run for maximizing profits.	Nowadays, youngsters prefer the private sector rather than the public sector.
Public Sector	Business or Industry owned by the government.	In a survey, it is found that policies of the public sector are poorly made.
Resign	Quitting or leaving the job.	She resigned her job last week for some unknown reasons.
Retire	Stopping the work because of old age or ill health.	George retired from his job at the age of 71.
Flexitime	Working for a fixed number of hours but the start and ending time can be chosen by the employee.	Our company introduced a new policy of flexitime. So, I am now able to work from 10:00 to 6:30.
Fired/dismissed	Removing someone from the job since he or she did something wrong.	He got fired by an employee as he is lacking productivity.
Overtime	Working more hours than what is contracted.	Though he worked overtime, the results were not satisfactory.
Vacancy	A job or position is not filled in; so it is available.	In the QWO company, job vacancies are available. So, it will be a better opportunity for unemployed people.
Shift	A shift is a schedule performed in rotations.	It's actually surprising that he finds the night shift comfortable.
Sick Leave	It's a permission to take off from work due to illness or injury.	He took sick leave for some other purposes. Is that fine ?

Workload	The amount of work has been assigned or to be done.	Max had a huge workload that caused him stress.
Internship	A professional learning experience which relates to a student's career interest or a field of study.	I learned a lot from an internship which could progress my career.
Desk job	A job that can be done by sitting in a desk itself such as administrative jobs or call center representatives.	Since he is an introvert, he prefers desk jobs.
Apprenticeship	It is a system for training new practitioners with some education and on-the-job training.	He got an apprenticeship opportunity from a psychologist.
Start up	A company that is in its initial stages or operations of business.	I ventured into a new start up based on pharmaceuticals.
Job Security	A job that lasts long for a person or small chances of losing it.	My father said that job security is important for one's life.
Benefits	Benefits are anything that is additional to an employee's salary.	I chose to work for that company, since it has lots of benefits in store for their employees.
Bonus	It's a type of compensation that complements the base salary of an employee.	She got a bonus for her excellent performance which delivered valuable results.
Part time	A person's normal working hours are less comparable to full-time workers.	I would like to do a part time job so I can manage my expenses.



Trainee	A person who undertakes training for a particular job or profession.	I joined as a graduate trainee in this company. Now, I am a manager.
Curriculum Vitae	It depicts the entire academic credentials of the person.	My interviewer was impressed by my curriculum vitae.
Notice period	It is a period of time that an employee has to set between submitting the resignation and the last day of their work.	I am not aware that she was in notice period.
Pay slip	It is a monthly financial document one receives from an employer.	Pay slip is necessary to get a loan from ABC bank.
Interview	It is a formal meeting where someone asks questions to interviewees whether he or she is suitable for the particular job.	She failed in an interview, and as a result, her self confidence was damaged.

Job-related Common Idioms and phrases for IELTS speaking

Learn the common phrases and idioms for IELTS speaking based on work. Practice the given words in your speech to learn better.

- **A nine-to-five job:** It denotes the normal 8 hours of work.
- **Tempting offer:** An offer that is given for you which is unable to refuse.
- **Land a new job:** Found a new job and joined.
- **Take up the post:** Begin to or work on a specific position in the company.
- **Earn a good living:** Working and getting a good amount of salary.
- **Carve a niche for myself:** Finding and securing an appropriate position for oneself.
- **Get the sack:** Getting dismissed suddenly from the job.
- **Throw a sickie:** To take off a day for ill health.
- **To meet a deadline:** Work to finish a project or something on specified time.
- **Move up the ladder:** Progressing in one chosen career or position.



IELTS Prep Video Resources

04



Click for 2025 Practice Tests



Call us – Crush the IELTS Test!



9597306237

- **To take a career break:** It is described as an extended period of time of work off which is usually unpaid.
- **Supportive work colleague:** A colleague who gives guidance and advice to their fellow workers.
- **To have a steady job:** taking up a job which lasts for a long time and pays regularly.
- **Dead-end job:** A job that promises no improvement and advancement.
- **A golden handshake:** A payment given to an employee who did a good and long service after leaving a job.
- **Out of work:** Someone who is unemployed.

IELTS Speaking Topic Work Vocabulary

You'll encounter IELTS Speaking topic work vocabulary across all three parts of the test. Learn how to use it effectively in the Introduction, Long Turn, and Discussion sections

Work IELTS Speaking Part 1: Introduction

1. Do you work or study?

I'm currently working as a physics teacher at a local school. I really enjoy the entire process of teaching students.

2. Why did you choose your job?

From a young age, I've always loved explaining lessons and concepts to my friends. I naturally found that I had a knack for teaching and articulating ideas clearly, so that's why I chose the teaching profession.

3. What do you like about your job?

There are two main things I love about teaching. Firstly, I'm genuinely interested in the **process of teaching itself**. Secondly, I value the feeling of **enhancing my students' capabilities** and taking on the responsibility for the next generation.

4. What do you dislike about your job?

Sometimes, I get **stressed out** when I don't achieve the results I'm aiming for. However, I understand that it's just a part of the learning process that needs to be managed, and that perspective helps me overcome any feelings of stress.

5. What do you do after work?

After work, I usually play **football or other sports** to stay active. I also focus on

improving my teaching skills, which helps me progress in my career.

Work IELTS Speaking Part 2: Individual Long-turn Test

Describe your idea of making a good first impression in a job interview.

You should say :

- Why is it important ?
- Is it important to make a good last impression as well ?
- What ways would you do it in your job interview ?

and explain how to make a good first impression in a job interview.

Sample Answer:

Making a good first impression in a job interview is vital as it immediately **sets the tone**. Recruiters quickly form judgments, and these initial perceptions heavily influence how they view your entire candidacy. It's your chance to convey **professionalism, confidence, and genuine enthusiasm**, helping you stand out and demonstrate your serious interest in the role.

A **strong last impression is equally crucial**. While the first impression opens the door, the last one seals it. It's your final opportunity to **reiterate your interest**, thank them, and reinforce why you're a great fit. This leaves a positive, lasting memory, aiding their decision-making.

To ensure a strong first impression, I'd focus on several key areas. Firstly, **dressing professionally** is non-negotiable, showing respect. Secondly, punctuality is critical; arriving early demonstrates reliability. Thirdly, non-verbal communication like a firm handshake, eye contact, and a genuine smile conveys confidence. Finally, being thoroughly prepared and enthusiastic shines through. This means researching the company and role to ask insightful questions and tailor responses, proving genuine interest. Ultimately, a good first impression comes from presenting a confident, well-prepared, and authentically enthusiastic self.



Work IELTS Speaking Part 3: In-Depth Discussion

1. Which jobs would you say are most respected in your country?

In my country, professions like doctors and engineers are generally held in very high regard. In fact, it's quite common for parents to even put pressure on their children to pursue one of these two fields.

2. Some people say it's better to work for yourself than to be employed by a company. What's your opinion?

I believe it entirely depends on individual preference. Some people thrive on the autonomy and challenge of starting their own company and being their own boss, while others prefer the structure, security, and specific career path offered by being employed by an established company. There's no single "better" option; it's about finding what suits one's personality and goals.

3. What changes in employment have there been in recent years in your country?

Recently, I've observed a significant shift, with a growing number of young people opting for the IT sector or choosing to launch their own startups. This trend could be attributed to the potential for higher earnings in the IT industry. As for startups, they offer both the possibility of good income and the appeal of being in control of your own venture.

4. What are some of the important things a candidate should find out before accepting a job?


If I were in the position of a job candidate, I would definitely want to thoroughly understand the roles and responsibilities of the job first and foremost. Beyond that, I'd investigate various aspects of the compensation and benefits package, such as the salary, allowances, pension plans, and crucial policies like maternity or paternity leave. These details are vital for making an informed decision.




Choose Your Next Step

Get 1-on-1 IELTS coaching from experts at 25% off!


Apply Coupon: **WELCOME25** for 25% off

 9597306237

Enroll in our IELTS live group class led by 5+ yrs experienced trainers.

 9597306237

Take 3 full-length practice tests for just ₹799/-

 9597306237

Use our IELTS prep video resources to reach your full potential.

[CLICK HERE](#)

✉ info.getieltspdf@gmail.com

All The Best!



IELTS Prep Video Resources

08



Click for 2025 Practice Tests



Call us – Crush the IELTS Test!



9597306237